



LIMPSFIELD PARISH COUNCIL – MONTHLY MEETING

*Members of Limpsfield Parish Council are summoned to a meeting of Limpsfield Parish Council to be held on **Monday 14 September 2026**, 7pm at OXTED LIBRARY*

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF DISCLOSABLE INTEREST**
- 3. MINUTES FROM LAST MEETING**
- 4. COUNCILLOR RESIGNATION & CO-OPTION UPDATE FOR NEW COUNCILLOR**
- 5. PUBLIC SESSION** - Any member of the public wishing to discuss an item in the public session, should email the Clerk. clerk@limpsfieldparishcouncil.gov.uk
- 6. COUNCILLORS' REPORTS** (Surrey CC & Tandridge DC)
- 7. CHAIRMAN'S NOTE**
- 8. FINANCE & GOVERNANCE**
 - 8.1. Finance Committee Chair - vote
 - 8.2. Balances to end of August
 - 8.3. September payments for approval (plus note of August Payments)
 - 8.4. Note of VAT receipt
 - 8.5. Note of Interim Internal Audit date
 - 8.6. Acceptance and Notice of Conclusion of Audit 2025/26
 - 8.7. 2027/28 Budget timeline
 - 8.8. Any minor expenditure or grant requests
 - 8.8.1. Rest & Play area [Limpsfield Way Maintenance]
 - 8.8.2. Limpsfield Community Orchard – Grant
 - 8.8.3. Limpsfield CofE School garden – Grant
 - 8.8.4. WI Defibrillator request - Grant
 - 8.8.5. Any Budget o/s for Stoneleigh Road Allotments
 - 8.8.6. Any Budget o/s for Ellice Road Car Park
- 9. COMMUNITY ASSET TRANSFERS**
 - 9.1. ELLICE ROAD CAR PARK – Motions to agree Terms of Reference for Joint Committee, Joint Bank Account and contracts for Ocean Parking (Parking Operations) and Anchor Groups (Toilet Maintenance) – see annex 1 online.
 - 9.2. Stoneleigh Road Allotments and Tidys Green – TR1 / TP1 approval – if received
- 10. OTHER ASSETS**
 - 10.1. Update on any repairs required to other assets
- 11. PLANNING**
 - 11.1. General planning update – outstanding applications and recent decisions
- 12. NEIGHBOURHOOD PLAN**
 - 12.1. LNP Review – approval of circulated Review
- 13. HIGHWAYS** (Cllr Bob Harvey) – any updates
- 14. CHART PLAYGROUND** (Cllr Bob Harvey) - Condition report
- 15. AOB**
 - 15.1. Flytipping discussion

ANNEX 1

MOTIONS REGARDING ELLICE ROAD CAR PARK:

- 1. That the Parish Council resolves to approve and accept the Terms of Reference, as circulated, for the Joint Committee established by Oxted Parish Council and Limpsfield Parish Council in connection with the ownership and operation of Ellice Road Car Park following its transfer from Tandridge District Council.**
- 2. That the Parish Council resolves to approve the opening of a joint bank account between Oxted Parish Council and Limpsfield Parish Council for the purposes of administering the financial affairs of Ellice Road Car Park, in accordance with the provisions set out in the Joint Committee Terms of Reference; with the account to be administered by the Lead Council and with equal signatory arrangements from each Parish Council.**
- 3. That the Parish Council resolves to approve and accept the terms of the contracts, as set out in the circulated summary, with Ocean Parking in respect of the operation and management of Ellice Road Car Park, and with Anchor Group Services in respect of the cleaning and maintenance of the Ellice Road Car Park public conveniences.**

And that, in respect of the contract with Anchor Group Services, the Parish Council agrees to waive the requirement to obtain multiple quotations, on the grounds that the provision is intrinsically linked to the car park contractor arrangements and demonstrates interdependence with the competitively tendered car park operations contract, operational continuity, and shared-site cost efficiencies.