



LIMPSFIELD PARISH COUNCIL MINUTES OF PARISH COUNCIL MONTHLY MEETING

Monday 8 June 2026, 7.00pm, Oxted Library

Present: Cllrs Antony Taylor (AT) (Chair), Bob Harvey (BH), Ann Osborn (AO), John Thompson (JT), Mark Wilson (MW), Jenny Williams (JW), Tom Briggs (TB), Michael Tinker (MT) and Sarah Butler Merritt (SBM); District Cllr Ian Booth (IB).

Clerk: Sophie Martin (SM)

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Cameron McIntosh and Claire Blackwell.

2. DECLARATIONS OF DISCLOSABLE INTEREST

None.

3. MINUTES FROM LAST MEETING

The minutes were approved as circulated.

4. PUBLIC SESSION

In lieu of attendance, a note from K. Merritt of Broomlands was read regarding the Broomlands Farm application and local residents' concerns.

JW read the statement. A brief discussion followed, focusing on highways concerns relating to the junction and the interaction between increased traffic and pedestrians, horse riders and horses using Broomlands Lane. LPC has submitted a response raising significant concerns regarding safety and highways impacts.

Action: SM to send LPC's response to Tatsfield and Titsey Parish Council.

5. COUNCILLORS' REPORTS (Surrey CC & Tandridge DC)

Cllr Ian Booth

Discussion took place regarding the Broomlands Farm application as above. IB attended the site visit with councillors and acknowledged the highways concerns raised.

No further updates were reported.

Update from Cllr Claire Blackwell (absent)

- **Barn Owl Kennels** – Revised enforcement action against Barn Owl Kennels/Chic Grooming remains outstanding. Delays have resulted from officer time being diverted to injunction and hearing matters relating to Traveller incursions in Warlingham.
- **Brookfield application, A25** – Determination expected within the next one to two weeks.

Update from Cllr Cameron McIntosh (absent)

- **Broomlands Farm** – Residents have been encouraged to contact the Transport Development Planning Team regarding the Highways response.
- **SRE Bollards** – Awaiting a highways quotation. Cameron's allocated funding is unlikely to cover the project, therefore alternative funding options, including a CIL bid with Parish and BID support, may be required. It may be possible to deliver the works alongside planned High Street pavement resurfacing works to reduce costs.
- **Banking Hub** – The temporary Banking Hub will be located at The Stables, Station Road West. Cash Access UK will be hosting a resident drop-in session. SM confirmed this will take place on 3 July outside Boots.
- **Planters/Bollards outside Limpsfield CE School** – Following concerns about pavement parking, Highways permissions are being investigated and an update will follow.

6. CHAIRMAN'S NOTE

The Chair reviewed volunteer availability for upcoming events:

- **Chart Fair (14 June, 12–4pm)**: MT, SBM and SM available; JT also available.
- **Limpsfield Fete (20 June)**: AT, MW and BH available; JW available later to assist with dismantling.

The Chair referred to the circulated Love Oxted update and noted that there are several activities in the town centre where greater involvement from LPC and OPC may be beneficial.

SM advised that a Business Round Table organised by Claire Coutinho MP and Richard Biggs will take place on Friday 19 June at Tandridge District Council offices. Councillor attendance would be welcomed.

SM also advised that a litter pick is scheduled for Saturday 13 June and requested volunteers both for the event and for the ongoing Litter Angels initiative.

7. FINANCE & GOVERNANCE

7.1. May Balances and June Expenditure

All expenditure items were approved, including additional invoice from WB Agri due to difficulties incurred in installing Pastens gates.

Balances at the end of May 2026 stood at approximately £104,800.

Actions:

- SM to calculate Ellice Road Car Park administration hours charged to LPC to date, as these costs should be shared between the two councils.
- BH proposed that Charlie Hayward be asked to cut the hedge at the end of Detillens during his next mowing visit. Agreed unanimously. SM to contact Charlie Hayward.

7.2. Grant or Specific Project Budget Requests

7.2.1. Kent, Surrey & Sussex Air Ambulance

SM presented a request for a £400 donation.

Resolved: Proposed by MW, seconded by BH and agreed unanimously that a £400 annual donation be made. Members noted the service benefits all Limpsfield residents and was recently used at Glebe Meadow to airlift a spectator who became unwell.

7.2.2. Gazebo Purchase

MW proposed the purchase of a new gazebo for upcoming fairs and future council activities at a cost of £139.99.

Resolved: Seconded by JW and agreed unanimously.

7.2.3. Village Maintenance

AO proposed allocating up to three days of Will Bistram's services for maintenance work within Limpsfield Village following the cessation of Limpsfield in Bloom activities.

Resolved: Seconded by MW and agreed unanimously.

It was noted that, should a similar need arise in Limpsfield Chart, equivalent hours could also be allocated there. Will Bistram has additionally been approached regarding future maintenance of the Stoneleigh Road allotments following transfer to LPC.

7.2.4. Hookwood Speed Signs

MW raised the possibility of installing speed warning signs near the Hookwood footpath/bridleway due to concerns about speeding vehicles, particularly delivery vans.

Action: MW to investigate costs and options.

7.3. Exercise of Public Rights

SM reminded members that the Exercise of Public Rights notice would be published on 9 June 2026, commencing on 10 June and concluding on 21 July 2026.

The end-of-year external audit documentation has been submitted to PKF Littlejohn.

8. PLANNING

8.1. Any Planning Applications for Discussion / Of Note

8.1.1. Whinchat Cottage

Chris Reynolds, The Heritage Officer has requested enforcement action regarding vertical sleepers already installed. LPC has submitted comments on the boundary application. Chris has objected to the proposal. Members noted that he will shortly be leaving for a new role with English Heritage in Kent.

8.1.2. Broomlands Farm Padel Centre

Covered under Item 4.

8.1.3. Elivia Homes Consultation / Proposed Development

- A consultation has been issued to approximately 500 local residents.
- LPC has previously produced a position paper regarding Green Belt/Grey Belt policy.
- LPC has also responded to the Local Plan consultation concerning Green Belt development within Limpsfield.
- JW proposed that LPC's response should reference the above work and indicate that LPC would be likely to object on Green Belt grounds, preferring any Green Belt review to be undertaken strategically rather than on a piecemeal basis.
- Members agreed that consistency with LPC's position on the Thornhill appeal is important.
- LPC would support a comprehensive Green Belt boundary review.
- Members discussed including clarification that former allotments do not automatically qualify as Grey Belt land.
- The response will be submitted following JW's sign-off and published on the LPC website.
- **Action:** SM to submit response and circulate all residents' correspondence relating to the site to councillors.

8.2. Recent Determinations of Note

None.

8.3. Outstanding Applications of Note

Brookfield – decision anticipated shortly.

8.4. AOB

None.

9. COMMUNITY ASSET TRANSFERS – UPDATE

MT summarised progress using the circulated update report. He noted that progress is positive and momentum has increased with transfers due to take place soon. There will be

an extraordinary meeting if necessary to approve TR1s and Joint Committee TOR for Ellice Road Car Park.

10. OTHER ASSETS – REPLACEMENT OR REPAIR

TB will recirculate the asset spreadsheet with updated notes and prepare proposals for repairs and improvements for consideration at the next meeting.

11. NEIGHBOURHOOD PLAN / REVIEW – UPDATES

11.1. Phone Box Lending Library

SM to print and install a poster inside the phone box explaining the lending library.

11.2. Limpsfield School

AO reported that the Sensory Garden project has been highly successful. The school may seek a further small grant to develop an additional garden area.

11.3. School Parking Issues

The school has requested assistance regarding potential bollards or planters to prevent parents parking on the pavement outside the school, creating safety concerns.

AO has discussed the matter with CMcl regarding highways permissions.

MW suggested trialling the installation of a litter bin, believing it may provide a sufficient deterrent while being significantly less expensive and easier to maintain than planters.

11.4. Grub Street / Cricket Pitch Bin

BH reported that the existing bin is frequently overflowing, particularly following cricket matches.

Action: BH to speak with Jim Lewthwaite at TDC regarding the availability of an additional bin.

12. HIGHWAYS (Cllr Bob Harvey)

12.1. Wolf's Row Traffic Lights

The traffic signal phasing issue remains unresolved following resurfacing works.

CMcl has advised that the matter has been reported to Surrey Highways and a date for remedial works is awaited.

13. CHART PLAYGROUND (Cllr Bob Harvey)

BH reported that the playground remains in good condition and all equipment appears to be functioning correctly.

14. AOB

14.1. Will Jarrett

Will Jarrett has expressed an interest in becoming a councillor. Although unable to attend this meeting, he intends to attend in July.

Members welcomed his interest and suggested that he could potentially be co-opted onto a committee pending a future councillor vacancy or the May 2027 elections.

14.2. HART Group (Heritage on the Chart)

MT requested information regarding historic sites on the Chart, including features located on his property.

He was advised to speak with Tony Pearson.

14.3. Community Speedwatch

JT asked whether a new Speedwatch scheme had been established for the village.

14.4. Chris Reynolds

MW suggested a framed map as a leaving gift for Chris Reynolds in recognition of his service.

Action: MW to arrange.

14.5. Moorhouse Car Park

BH raised concerns regarding anti-social behaviour at Moorhouse Car Park.

Action: SM to report the matter to the National Trust and local police.

Meeting ends. 20.58

Signed by Mark Wilson at 13 July meeting.

ANNEX 1

CAT UPDATE – 8 JUNE 2026

Stoneleigh Road Allotments

- We now have all the tenant/plots/fee info from TDC.
- Barry Jones has recommended to TDC that they budget £5000 for capital works required to get the allotments into fit state (mainly skip and additional tree / hedge works and clearance). He is recommending this is given to the LPC to be completed in autumn after nesting season. **Awaiting sign off from TDC.**
- Awaiting Land Registry title to be updated/created and TR1 from lawyers.
- Michael and Sophie have visited the allotments on several occasions and spoken to a few of the allotments holders. Very positive in general and very useful ideas and info.
- With help from one of the allotments holders, we have now set up a WhatsApp group - this is very positive and has already created a lot of excitement and goodwill.
- They are all very happy to muck in and help to help remove rubbish (if we can get a skip) and help with ongoing upkeep. They are very keen to build a community there. Other thoughts are to get in the scouts (one of the neighbours is scout leader) or DofE students to help do some clearing work over a weekend under direction of us and the allotment holders.
- We suggested an informal meeting with them in the pub to discuss what needs to be done, what they'd like moving forward etc. There is a lot of goodwill and some great new tenants.
- **Ongoing Suggestions:**
 - Skinny end plot which would be great location for communal compost, water butt etc.
 - Suggestion to build a structure - shed or covered pergola that can collect water into a communal butt. Some of the adjoining houses are happy to help with water within reason.
 - Potential for coded gate at the end of the access path to deter any unwanted visitors.

Tidys Green

- Treeworks scheduled for 17–18 June (stump retained for biodiversity).
- Possible new tree planting, subject to neighbour agreement.
- Awaiting TR1 to complete transfer.
- Regular mowing to follow.

Ellice Road Car Park

- Ocean Parking appointed; positive and community-focused approach.
- Contract drafted; amendments underway (MT).
- Agreement from Mulberry to split TR1 and asset register / financials 50:50 between councils.
- Proposed capital works (awaiting approval):
 - £7,000 fence completion
 - £7,000 surface repairs and re-lining

- Additional pedestrian area surfacing improvements

Next Steps

- Await TR1 for review and signature.
- Draft action and communications plan with Ocean Parking.
- Finalise Joint Committee terms and management structure.
- Set up bank account.
- Hold joint meeting to approve contract and TR1.
- Target transfer: mid-July.