



MINUTES

Annual meeting of Limpsfield Parish Council

Monday 11th May 2026, 7pm

Oxted Library

Attending: Cllrs Antony Taylor (AT) (Chair), Bob Harvey (BH), Ann Osborn (AO), John Thompson (JT), Mark Wilson (MW) and Sarah Butler Merritt (SBM); Surrey County / East Surrey Councillor, Cameron McIntosh (CMcl); District Cllrs Claire Blackwell (CB) and Ian Booth (IB). Clerk: Sophie Martin (SM)

1. ELECTION OF COUNCIL CHAIR & VICE CHAIR

Chair – BH nominated Tony Taylor. MT seconded. All in favour

Vice Chairs – AT nominated Mark Wilson, AO seconded. All in favour.

Tony Taylor and Mark Wilson were duly elected Chair and Vice Chair respectively.

2. APOLOGIES FOR ABSENCE

Cllr Tom Briggs

3. DECLARATIONS OF DISCLOSABLE INTEREST

None

4. MINUTES FROM LAST MEETING

Approved and signed as circulated.

5. PUBLIC SESSION - None

6. COUNCILLORS' REPORTS (Surrey CC & Tandridge DC)

- AT said that the council is pleased that Cameron has been voted in as East Surrey Councillor and that his partnership with Deb Shiner is the best result for the Oxted Ward.

Cameron McIntosh

- A25 works are in progress. Only one side is being worked on at a time to allow for emergency vehicle access. Vegetation has been cut back and siding works completed.
- SGN – Detillens Lane reinstatement is expected this week. BH queried whether this issue might recur due to ageing pipes; however, this cannot be confirmed.
- AO noted that the planters at the Twitton (Pebble Hill path) look very smart and thanked CMcl for the grant.
- Station Road East will be closed due to SGN works; a date is awaited but is likely in July. Pavement resurfacing will follow.

- BH raised concerns about posters on railings; CMcl confirmed these are illegal, although local community notices may be tolerated provided sightlines are not obstructed.
- Banking Hub – Cash Access UK is considering a temporary hub, with a view to securing a permanent premises once agreements with landlords are reached.
- AO noted that K6 phone box works commenced today and thanked CMcl for his contribution from YFS.
- CMcl left the meeting.

Claire Blackwell

- IB confirmed that a decision on Connerton Farm is imminent.
- Land at Whitethorne has been dismissed at appeal, which is welcomed as a positive precedent.
- JT asked about Chic Grooming enforcement; CB is following this up.

7. ELECTION OF COMMITTEE CHAIRPERSONS - Finance, Planning and LNP

- Finance Committee – AT proposed Tom Briggs (absent but has agreed to remain as Chair); MW seconded. All in favour.
- Planning Committee – AT proposed Jenny Williams; MW seconded. All in favour.
- LNP Committee – AT proposed Ann Osborn; MW seconded. All in favour.

8. CHAIRMAN'S NOTE

APM

- AT will give a general overview and Finance
- MW - will include LNP Review
- AO – will just talk about FoLC/NT
- Deb Shiner will present about LGR and introduce Cameron
- Dr. David Hill will give overview on Oxted Health Centre.
- AT mentions that JT has offered to do some groundwork into move towards LGR transition, to include working together with neighbouring councils.

9. FINANCE & GOVERNANCE

9.1. AGAR 3 S1 – reviewed and approved.

9.2. AGAR 3 S2 – reviewed and approved.

9.3. Exercise of public rights agreed and dates noted (notice 9th June; period from 10th June to 15th July).

9.4. Acceptance of Internal Audit Report – the report from the audit (30 April) has been circulated, reviewed and accepted. Advisory items were briefly discussed and will be considered further if required.

9.5. Statutory documents to be reviewed for 2026/7 – all documents circulated in advance:

- 9.5.1. Financial Regulations – minor change on p8; reviewed and signed as circulated.
- 9.5.2. Financial Risk Management – reviewed and signed as circulated, with a minor amendment as above.
- 9.5.3. Standing Orders – reviewed and signed as circulated.
- 9.5.4. Committee TORs – all reviewed and signed as circulated.
- 9.5.5. Complaints Procedure – reviewed and signed as circulated.
- 9.5.6. FOI Request Procedure – reviewed and signed as circulated.
- 9.5.7. FOI Publication Scheme – reviewed and signed as circulated.
- 9.6. Annual Insurance Quote – MT queried the “personal accident” cover at £100,000 and whether this is sufficient or what it specifically relates to beyond Public Liability Insurance. SM to confirm.
- 9.7. End of April balances and May expenditure items were noted. AT proposed that £10,000 be transferred from the General Current Account to the Liquidity Account. All in favour.
- 9.8. Any other grant or budget requests
 - 9.8.1. TAG Access Group – requested £150 to help with their website and online. AO discloses interest. MW proposes, AT seconds – all in favour.
 - 9.8.2. Finger Post at Pollards Hill Road – It has been confirmed by Surrey Countryside Access that it is on the repairs/replacement schedule for summer. It is therefore agreed not to fund at this point but to review after the summer. LPC will consider paying for work if this is not completed as advised.
 - 9.8.3. St Silvans Church / car park – MW reports a large noticeboard on the ground at St Silvans. Not sure of ownership. Poss Woodland Trust. MW to investigate this and report back as to whether it needs to be reported or replaced.

10. PLANNING

- 10.1. Any planning applications for discussion
 - No applications need to be reviewed at the meeting.
- 10.2. Recent determinations of note
 - Land at Grants Lane – this has been granted for use as dog exercise field (LPC objected)
- 10.3. Outstanding applications
 - None for discussion.
 - Land at Thornhill has appeal pending.
- 10.4. AOB
 - Boundary application for Whinchat Cottage – to consult with National Trust / Titsey.
 - Padel Centre at Broomlands – an imminent application is expected for a 6-court padel centre at Broomlands Farm (outbuildings site). Concerns have been raised regarding vehicle safety on the lane and turning from the dual carriageway into Broomlands Lane (a bridleway).
MW requested a site visit. The Planning Committee will consider this further once the application has been received. Councillors noted concerns that

Highways should assess the safety implications. Access from the Moorhouse lay-by area was considered preferable.

- JW to review any potential change of use for the Limpsfield Ceramics building.

11. COMMUNITY ASSET TRANSFERS – Updates and recommendations

See attached update.

Agreed to put a note onto the Chart Facebook Group asking for allotment owners to contact if they would like to form an informal group.

12. NEIGHBOURHOOD PLAN / REVIEW– Any updates

12.1. Field gate and pedestrian gate at Pastens should be installed by Will Bistram this weekend.

12.2. K6 Phone Box - Andrew Jackson has started on the renovations. To keep the top signate panels saying “Telephone” and back board to be painted black. Shelves will be fitted.

13. HIGHWAYS (Cllr Bob Harvey) – no further updates.

14. CHART PLAYGROUND (Cllr Bob Harvey) - Condition report.

All appears to be in good working order.

15. AOB

- APM – SM to buy refreshments and finalise presentation / notes.
- Tally Road / Post Office Row – MT has been assisting residents with surfacing issue – in communication with National Trust, who have also done some filling of the holes in the NT car park area opposite St Andrew’s. MT and SM have provided various contractor details and assisted with quotes, but they have been very expensive. MT advises that he has a contractor in mind who can scrape the lane and fill to a good result, and this will not require much in the way of funding, but that realistically this will need to be done on an annual basis.

Meeting ends. 20.50.

Signed at June Meeting by Antony Taylor, Chair

