



Members of the Limpsfield Parish Council Finance Committee are summoned to a Meeting Tuesday 17 March at 6pm, St Peter's Parish Office

AGENDA

1. Apologies for absence
2. Declarations of Interest
3. Minutes from last meeting (4 November 2025)
4. Reconciliation of 2025/26 budget and carry forward
5. Budget FY26/27
 - a. Any amendments needed considering recent activity, developments, LGR etc.
6. Draft Q4 VAT reclaim (to be finalised and signed off at April Full Council Meeting)
7. Draft Q4 Reconciliation (to be finalised and signed off at April Full Council Meeting)
8. Review of any actions or outstanding items from Interim Audit:
 - Banking:
 - Dual access / costs with NATWEST
 - Additional bank account to spread risk
 - Policies & AGAR:
 - Draft Risk Management Policy / Register
 - Draft AGAR Assertions Matrix
 - Assertion 10 (data/IT/GDPR etc)
 - Draft Data Audit document
 - Draft IT Policy
 - Draft Assertion 10 overview – to be signed by Councillors.
 - General finances:
 - To consider higher financial ordering limit for Clerk
 - Update Bank Reconciliation front page to include summary of combined receipts and payments to prove balances.
9. AGAR
 - a. Draft AGAR S1 and S2 and Notice of (to be finalised and signed off at April Full Council Meeting)
 - b. Review of Register of Assets
 - c. Review of Final Audit Checklist
10. CAT update - overview
 - To review revised contract / TR1 document (if received)
 - To discuss any outstanding issues regarding the below transfers:
 - Ellice Road Car Park
 - Stoneleigh Road Allotments (delayed currently)
 - Tidys Green
11. Clerk's Salary Review (Clerk will not be present)
12. AOB

Sophie Martin LPC Clerk 9/3/26