



LIMPSFIELD PARISH COUNCIL – LNP REVIEW WORKING GROUP

Notes of the meeting held on 11 December 2024.

Attending: Mark Wilson, Ann Osborn, Tony Taylor, John Thompson, Jenny Williams, Robin Masefield and Ted Beresford Knox

Clerk: Sophie Martin

Attending – as above. Clerk - remote access

MW says he views this meeting as an admin meeting to arrange everything to hit the ground running in January.

JT would like to nominate MW as Chair. All agreed. MW accepts responsibility. All agreed there will be a report on a monthly basis to the full council.

Terms of Reference

It is the general view (ref KPIs of the LNP) that after 5 years, there should be a review the LNP in the context of the success of its policies, what needs more focus etc and also with view to change in policies, e.g. NPPF Reform.

MW says that this is not designed to be a renewal or overriding of the LNP, but a refocus to look at any necessary amendments and necessity for minor policies changes/updates.

MW believes there will be a public consultation as part of the exercise.

AO asks if we are required to do a public consultation. TBK clarifies that there is no mandatory requirement for review or consultation, but it is suggested in the LNP document.

TBK says we need to do this in 2 stages:

1. Informal review - any changes that might need to be made - including consultation up to July 2025. With recommendations for any changes to the full council or agreement it's fine as it is...
2. Formal review (statutory process) - there is no requirement for a formal review.

There is some discussion as to what constitutes a material change.

SM suggests best way to ascertain whether our changes are material or not is to ask Emma Amies at TDC.

Ted suggests that we have an early meeting with Emma Amies to just make sure we are getting the process right and that they are involved. MW offers to organise this.

Q. Is there a statutory requirement/base for the Parish Council's LNP, in its own right? *The LNP is a made SPD with Tandridge District Council. There is no statutory requirement for review.*

Q. What is the linkage with Tandridge Council's own (Local) Plan? *TBK: NONE – Tandridge does not have a Local Plan, although as a SPD, this document should be in line with TDC's planning policies. A new local plan is in its early stages.*

Q. Can we finalise our Review before the new NPPF is finalised? *TBK: No. The reform results are expected this month, January latest. This will be a work in progress and Planning policies will need to reflect and NPPF changes.*

Q. Are we anticipating producing a new holistic LNP or a Review document only? *TBK/MW: We do not want to go into a whole new adoption process if at all possible as this is a costly and lengthy exercise.*

Is the answer to (d) contained in the question in the Structure and Content Plan paper for today at the June meeting bullet point?

Either way, will TDC statutorily need to adopt/endorse our Review? *SM: TDC must oversee our review document and decide what changes, if any, constitute material changes. They would then make a decision as to whether a formal process for adoption needs to be made.*

TBK says that the LNP should be reviewed as follows: 1. Planning Policies and 2. Projects
He has prepared a document / review schedule.

Planning Policies – Overseen by the Planning Committee

AO asks if policies 1-7 & 8 are Planning. TBK says YES. Although LNP7& LNP8 lead into other things, they are essentially planning policies with regards to restrictions on development.

Biodiversity is more complicated, but in terms of BNG, it also relates to planning policy.

AO asks if we must do everything via the Neighbourhood Plan. Informally it may be relevant to the LNP, it doesn't have to be formally.

While not everything the council does relates to the LNP, there should be no activities that would be in conflict.

In terms of planning, TBK says there are some examples of changes in (govt) planning policies that might impact our LNP planning policies.

However, the larger issues for NPPF are likely to be for Tandridge District Council to respond to, as opposed to LPC.

With regards to climate change, it may be built into the Tandridge Plan and LPC can piggy-back on this.

POST MEETING NOTE FROM SM – To avoid confusion: Neighbourhood Plans are planning documents. That is their entire purpose. They are there to shape the development of a local area. Everything in them relates to planning and development. They are not there to guide the council in all council activities and projects (but should not be in conflict).

<https://www.gov.uk/government/get-involved/take-part/make-a-neighbourhood-plan>

REVIEW process: See this website and useful document for download -

<https://neighbourhoodplanning.org/toolkits-and-guidance/how-to-implement-monitor-and-review-your-made-neighbourhood-plan/>

TBK's document offers a plan of how to structure and approach the review

Initially we are looking at a Preliminary Review – an informal overview of the plan. Nothing statutory.

- Keep the planning policies and implementation projects separate
- Work through policy by policy and get together a programme

- Link policies together into like areas

TBK's schedule gives January meeting will be about an over-arching approach to the policy. Are our intentions the same (this should be YES).

Is there a need to also agree community consultation? What will be in it and when will it be conducted?

MW says that we should also ask TDC what we should be asking residents.

He suggests that we arrange a meeting as early as possible with Emma Amies.

TBK suggests that this should be done before the first meeting. MW will action.

TBK has divided up the project into meetings - one per month - for 5 months to complete.

Some performance indicators will be easier to measure than others.

What role should SM play in this? SM to get the document together - bringing together the reports, the planning data etc.

February Meeting – this is scheduled to be an initial review on housing policy. However, due to NPPF timing, it is agreed to defer this discussion until later when TDC might have communicated its response to NPPF reforms.

Agreed to reshuffle the meeting content to push planning back to March.

In terms of meeting dates, JW/MW think that we should do the meeting directly AFTER planning meeting, in the same week, so planning items can be discussed in advance and so that we do not carve up another week of the monthly calendar.

It is agreed to hold the meeting on the Wednesday after each monthly planning meeting (which falls on fourth Tuesday of the month) – 3-5pm.

Appendix C. SM to recirculate annual monitoring reports sent to TDC.

SM to book meetings at The Bull's Private Dining Room.

Meeting Dates 2025:

29 January

26 February

26 March

23 April

28 May

25 June