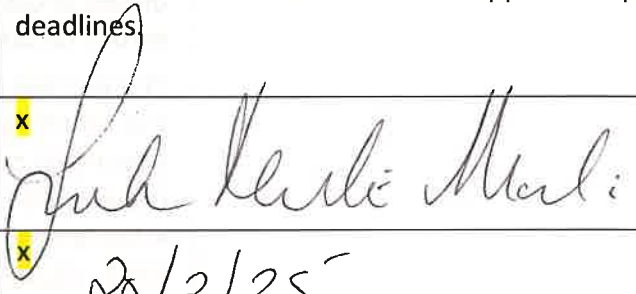




LIMPSFIELD PARISH COUNCIL - GRANT AID / S137 APPLICATION FORM

	<i>Please complete this form in block capitals if writing by hand.</i>
1. Name and address of the organisation requesting a grant	Citizens Advice Tandridge District First Floor, Caterham Valley Library, Stafford Road, Caterham, CR3 6JG
2. Contact name (who has authority to act on behalf of your organisation)	Sarah Henke Monti, CEO Tel. 01883 348385 sarahhm@catd.org.uk
3. Amount requested	£1,000
4. Purpose(s) for which the grant will be used	<p>The grant will contribute to the recruitment and training of 2 additional volunteer generalist advisers to help meet the increased demand for our service in the coming financial year. Each volunteer trainee adviser is given a structured volunteering opportunity, fulfilling a specific role within our local Citizens Advice, supported by experienced paid staff. The 2 volunteers will be given extensive support and a mixture of online and face-to-face training to undertake their role. They are normally helping clients with support from supervisors within 3 months, although full training usually takes between 9 and 12 months. The aim will be to recruit one for each of our offices in Caterham and Oxted to provide increased cover across Tandridge.</p> <p>The average local Citizens Advice investment for each volunteer estimated by the national organisation is:</p> <ul style="list-style-type: none"> • An initial cost of training and recruiting a volunteer £2,770 (range: £839 - £3,730) • Average ongoing cost for a volunteer (per year) £1,720 (range: £985 - £1,980) <p>There are also upfront and ongoing costs associated with the recruitment and training of volunteer advisers which relate to the training and supervision personnel costs, courses attended.</p>

<p>5. Please specify how this will benefit the parish and/or the parishioners of Limpsfield</p>	<p>We offer free impartial and independent advice to all residents in Tandridge, serving people of all groups and backgrounds. I attach a Dashboard report for clients helped by us in 2023/2024 illustrating the age and characteristics of the people we see in Tandridge. I also attach a Dashboard report specifically for Limpsfield residents over the last two financial years (2022-2024).</p> <p>We know giving people advice and helping solve their problems can impact their wider lives and community in positive ways and make them more resilient and prepared for the future. Providing advice on benefits and debt can help people not only resolve their financial issues but often has a financial value, which can have a positive impact on the local economy. we have a specialist debt adviser and have additional supervision resources to support more advisers to help more people.</p> <p>As part of our key charitable objectives we are committed to giving people the knowledge they need to navigate their rights and responsibilities and this would include to their local environment. We have a Macmillan project which provides advice and support to people suffering from cancer and their families. This includes an outreach service and home visits. We can also advocate for local people to improve local services such as access to affordable transport and charitable support for food parcels and travel grants.</p>
<p>6. Have you requested, or are you receiving funding from other sources? (if yes, please provide amount and funder(s) details)</p>	<p>We are making applications to our local Parish Councils in Tandridge and to the Surrey County Councillors Members allocation fund. Each have different application processes and deadlines.</p>
<p>7. Signed</p>	<p>x </p>
<p>8. Dated</p>	<p>x 20/2/25</p>

Please send this form to clerk@limpsfield.org with your **latest accounts** (if applicable) and any other supporting documents (invoices or quotes etc). Thank you.