



## LIMPSFIELD PARISH COUNCIL – MONTHLY MEETING

*Minutes of the meeting of Limpsfield Parish Council held on **Monday 11<sup>th</sup> November, 2024**, 7pm at Limpsfield CofE Infants School.*

*Attending Councillors: Thomas Briggs, Mark Wilson, Bob Harvey, Jenny Williams, John Thompson, Tony Taylor*

*District Councillor, Ian Booth and Clerk, Sophie Martin*

### 1. APOLOGIES FOR ABSENCE

Received by Ann Osborn, Bernie de Haldevang, Cameron McIntosh

### 2. DECLARATIONS OF DISCLOSABLE INTEREST

None

### 3. MINUTES FROM LAST MEETING

No further changes to circulated minutes

Matters arising from previous meeting: SK to provide update as to follow up with the police regarding the trough theft investigation. SM has also spoken to Southborough Parish Council regarding theft of their trough and is awaiting response. MW and BH are waiting for quotes from stonemasons. Stonemason in TW mentioned he had had a similar request from Southborough Town Council. Clerk to contact them to compare notes in case it helps police (who have no further leads at this time).

### 4. PUBLIC SESSION

None

### 5. COUNCILLORS' REPORTS (Surrey CC & Tandridge DC)

Cllr Claire Blackwell

- Surrey Hills National Landscape Review - CB would like to remind all members to respond to the AONB Boundary Consultation (as individuals). The more people who respond the better.
- NPPF Reforms – there has been a delay on this and may not be published until January. CB says that it may be brought forward to December, but not confirmed. CB would like to see clarification of green belt and grey belt. JW says that this will be very important with regards to the upcoming Review of the Limpsfield Neighbourhood Plan.
- With regards to a new Local Plan, CB says that TDC will now have to assess the brownfield sites that have been proposed for potential development. HELAA (HOUSING AND ECONOMIC LAND AVAILABILITY ASSESSMENT). Unfortunately, the cost of infrastructure projects with regards to Local Plan/ housing provision is prohibitive and this will continue to present an issue.

MW believes that Limpsfield is largely protected from large development due to most of the land being Green Belt / AONB. CB confirms that the AONB gives some protection, but it is not definitive.

- Biodiversity Net Gain (BNG) – TB asks about staffing and resources around this. CB says that in absence of a TDC ecologist, Surrey Wildlife Trust is assessing applications as a consultant with regards to BNG.
- Brookfield/Priest Hill development site. The approved planning application for this site has apparently now expired, and a new application is thought to be being submitted soon. However, there is no evidence of this, and the site looks like it has been cleared. To await further developments and keep an eye on the site.

#### Enforcements:

- Jumping Jacks – CB and IB are following up with Paul Batchelor with regards to who is doing a Travel Plan review and when.
- Stoneswood, Stonewood Rd – The adjoining neighbour has emailed LPC to complain about a window that is supposed to be obscure but is not. Enforcement essentially told her they would be unlikely to pursue this, which councillors find unacceptable, particularly as it is a significant property in the green belt. CB has spoken to deputy head of planning who has told enforcement they have to pursue this. CB to update.
- Chic Grooming, Barn Owl Kennels, Dwelly Lane – the business claims to be working with planning officers, but there is no evidence of this. CB confirms that if the business continues without planning permission, an enforcement notice will be issued.

#### Cameron McIntosh – absent

SM reports on behalf of CMcl:

- Roadworks on A25 outside Green Hedges are part of the planning permission Section 28 with regards to the access to the development.
- Works on Kent Hatch Road – SES – January to March closure. A letter has gone around to residents about closure from A25 to Brick Kiln Lane in the new year for water mains works. SM will obtain more information and publish to website/social media. Councillors are frustrated that this is now planned given the road has so recently been re-surfaced, and the lack of coordination between Highways and Utilities when it comes to planned upgrades.
- Drain outside TDC on Station Road East – CMcl has reported that this has now been investigate and was found to have another larger drain which led to the Eden that had become blocked and silted up. This has now been cleared completely and it is hoped that this will have resolved the issue.

#### Clerk to forward Questions for Cameron:

- Replacement of double yellow outside Café at Kiwi House – chased also by Bob Harvey.
- Horse Trough – will we need to talk to Highways about securing it / obtain permit as it is on Highways land/pavement etc?

#### 6. CHAIRMAN'S NOTE(s)

Parish Council Assembly – MW attended on behalf of LPC. MW's opinion was that it was a get together to establish dialogue with those parish council who have public facilities or particularly

troublesome areas in their parish, but that Limpsfield does not have many facilities that it may be required to contribute to. To await any further communication from TDC.

## 7. FINANCE & GOVERNANCE - Cllr Antony Taylor/Clerk

7.1. Note of end of October balances – Balances at end of October 2024 are £95,953.

7.2. November expenditure items for approval/to note – all expenditure items approved as no new line items, except ...

7.2.1. Proposal to purchase Christmas Tree for the Annual St Peter's Christmas Tree Parade. Clerk to confirm cost, but this is usually around £45. TCB/BH propose. All agreed with clerk to confirm final cost.

7.3. Overview of expenditure to date FY24/25

Admin costs are in line with budget. We have underspent on some projects to date and expect around £30K to spend to the end of the year, if all projects are completed. We will have a likely carry forward balance of £60-65K. All CIL and Precept income has been received to date with a small amount in VAT claims expected to the end of the year.

7.4. Approval of VAT claim for Q2 – £445.37 for last quarter to be submitted by the Clerk.

7.5. Approval of Q2 Bank Reconciliation – The Q2 Bank reconciliation was scrutinised at the recent Finance Committee Meeting and recommended for approval. Approved as circulated.

7.6. Grant or expenditure requests for discussion and vote  
NONE

7.7. Quotes obtained for trough replica MW/BH – MW and BH are currently awaiting quotes which are necessary to progress insurance Claim. Quotes to be presented at December meeting. MW and BH met with Mark Elliott who is a trustee at the Drinking Fountain Association. BH notes that it might be worth looking at updating the drinking fountain as a separate issue.

7.8. Note regarding CIL income – we have received just over £11K for the remainder of the year (Green Hedges). No further CIL is expected for 2024-5.

7.9. Update from MW from Parish Council forum at TDC – see above (6.)

7.10. **Budget discussion** – to discuss outline budget for FY25/26 including potential projects and to include discussion on Precept level for FY25/26.

- Recommendation is to keep the Precept at the same level. £33,315. To be formerly agreed at December meeting.
- Basic budget has been circulated with running costs at £26K, Maintenance £4K and Grants/S137 £4K together with various earmarked amounts for projects, including LNP Review, Remaining CAAMP projects, Footpaths and biodiversity etc.
- Budget to be circulated for approval at December meeting. AT/SM

## 8. PLANNING - Cllr Jenny Williams

8.1. Any urgent planning applications / enforcement needed for discussion

8.2. Recent determinations of note

8.2.1. Hillview Farm has been granted outline planning which we are keeping an eye on.

8.3. Outstanding applications of note

8.4. AOB

8.4.1. Assets of Community Value – Clerk to prepare submissions for ACV for The Pavilion at Glebe Meadow, Carpenters Arms renewal, The Limpsfield RBL Club.

## 9. NEIGHBOURHOOD PLAN (MW)

- MW reads out the overview for the LNP Review and TOR draft and will circulate to all after the meeting.
- To also circulate Review team members and set a date in early December for initial LNP Review meeting.
- After this initial meeting, it is agreed that a monthly update meeting will be held until June 2025 with the project to be concluded in June or July 2025.
- Clerk to obtain copies of LNP for members to refer to.

10.1. No further updates – see Councillors Reports.

- 11.1. Condition report and note regarding Safeplay Ltd - Bob Harvey has inspected the playground and except for the missing spring rocker, all appears in good working condition.
- 11.2. Delivery / installation update of new spring rocker horse – Safeplay have been unable to provide the new rocker due to failure of their supplier to deliver. Clerk has ordered direct from another supplier with rocker expected to be delivered this month. It is hoped that Nick Dance will be able to install the rocker shortly after its delivery. Clerk to update.

Thomas C Briggs

4